

ABSTRACT SUBMISSION GUIDELINES



Abstracts format

Abstracts should be structured depending on the type of abstracts as follows:

Research abstracts

Background

Address the scientific background and rationale for the study as well as the public health significance of the subject. Explain why your study is important and what question(s) it will answer.

Methods

Describe the study design, setting (such as community, clinic, hospital), study participants, analytic and/or intervention techniques and outcome measures.

Results

Present the major quantitative and qualitative findings, accompanied by confidence intervals or levels of significance of statistical tests, as appropriate. Although negative as well as positive results may be of interest, report only those results that relate to your conclusion. Since an abstract may be cited, this section must contain data rather than a statement like "Data will be discussed". If appropriate, state that the results are preliminary.

Conclusions

State only those conclusions that are directly supported by data. Report on the public health actions that are recommended and/or have been implemented as a consequence of the study such as:

- a. initiating or enhancing prevention or other public health activities
- b. developing procedure, policies or legislation
- c. implementing and strengthening public health surveillance systems.

Highlight the magnitude of the public health impact by reporting on the process of output/outcome indicators (such as number of persons treated, amount of resources committed, evidence of improvements, changes in behaviour, etc.). Describe the ways in which the public health actions were innovative.

Main messages:

Write two short (200 characters maximum) messages which summarize the main impact of your work.

Policy abstracts

Issue/problem

Describe the issue/problem that was addressed by the policy. Include the background and settings of the issue/problem as well as the public health significance of the subject. Explain why your intervention is important and useful for other settings / countries.

Description of the problem

This should be a clear and critical description including time frame, objectives and methods used. The policy should be innovative and relevant for other countries/settings. List the questions you want answered by the project.

Results (effects/changes)

Present the results (effects/changes) from the policy, taking into account that the questions you asked are properly answered. Although negative as well as positive lessons may be of interest, report only those lessons that relate to your policy. Since an abstract may be cited, this section must contain data rather than a statement like “Results will be presented at the conference”. If appropriate, state that the results are preliminary.

Lessons

State only those lessons that are directly supported by the project. Report on the public health actions that are recommended and/or have been implemented as a consequence of the policy. Highlight the importance of the lessons learnt for other settings / countries. Describe the ways in which the public health actions were innovative.

Main messages

Write two short (200 characters maximum) messages which summarize the main impact of your work.

Practice abstracts

Issue/problem

Describe the issue/problem that was addressed by the practice. Include the background and settings of the issue/problem as well as the public health significance of the subject. Explain why your intervention is important and useful for other settings/countries.

Description of the problem

This should be a clear and critical description including time frame, objectives and methods used. The practice should be innovative and relevant for other countries/settings. Please list the questions you want answered by the project.

Results (effects/changes)

Present the results (effects/changes) from the practice, taking into account that the questions you asked are properly answered. Although negative as well as positive lessons may be of interest, report only those lessons that relate to your practice. Since an abstract may be cited, this section must contain data rather than a statement like “Results will be presented at the conference”. If appropriate, state that the results are preliminary.

Lessons

State only those lessons that are directly supported by the project. Report on the public health actions that are recommended and/or have been implemented as a consequence of the practice. Highlight the importance of the lessons learnt for other settings / countries. Describe the ways in which the public health actions were innovative.

Main messages

Write two short (200 characters maximum) messages which summarize the main impact of your work.

Training and Education abstracts

Background

Describe the background of the training/education programme. Include the settings of the training/education as well as the public health significance of the subject. Explain why your intervention is important and useful for other settings/countries.

Objectives

Describe the objectives of the training/education programme. This should include a time frame and methods used. The programme should be innovative and relevant for other countries. Please list the questions you want answered in this abstract.

Results

Present the results of the training/education programme, taking into account that the questions you asked are properly answered. Although negative as well as positive lessons may be of interest, report only those lessons that relate to your programme. Since an abstract may be cited, this section must contain data rather than a statement like “Results will be presented at the conference”. If appropriate, state that the results are preliminary.

Conclusions

State only those conclusions that are directly supported by the programme. Report on the public health impact of the programme. Highlight the importance of the lessons learnt for other countries/settings. Describe the ways in which the public health actions were innovative.

Main messages

Write two short (200 characters maximum) messages which summarize the main impact of your work.